

Georgetown University
Edmund A. Walsh School of Foreign Service

BSFS Declaration of Major Form

please see the reverse side of this form for detailed instructions

Student Name:(please print) _____

Student ID Number: _____ - ____ - _____ **E-mail address:** _____

Intended Major: _____ **Subfield:** _____

Faculty Mentor's Name: (please print) _____

- NOTE:**
1. **IHIS** majors must attach a draft list of six "self-designed" courses for the concentration.
 2. **STIA** majors must circle Option I or Option II for Group 3 science Courses.
 3. The **DEADLINE** to declare the major is spring break of sophomore year; study abroad proposals will not be approved until the major declaration and sophomore review are complete.
 4. **Certificate candidates** should indicate their certificate here: _____

Please indicate below which BSFS core curriculum requirements you have completed:

<i>Course</i>	<i>Semester</i>	<i>Course</i>	<i>Semester</i>
Proseminar	_____	First year history	_____
		Reg. history I	_____
PHIL 099	_____	Reg. history II	_____
Philosophy II	_____		
		Microeconomics	_____
Theology I	_____	Macroeconomics	_____
Theology II	_____	Int'l Trade	_____
		Int'l Finance	_____
Literature I	_____		
Literature II	_____	Lang. Proficiency	_____
Comp. Pol. Sys.	_____	Map	_____
Int'l Relations	_____		

Student Signature: _____ **Date:** _____

Faculty Mentor's Signature: _____ **Date:** _____

Dean's Signature: _____ **Date:** _____

To officially declare your major, the procedure is as follows:

1. You must write a short **essay** that outlines the intellectual project you hope to pursue in the context of your major. In this essay, you should identify the themes and questions you wish to explore, and discuss how you plan to do so. If you propose to study abroad, you should include your rationale for the location and course of study you want to undertake. Most major declaration essays are 250-500 words, but they may be longer. The final version of this essay should be attached to this form. International History majors must also complete and attach the IHIS study plan (available in the Dean's Office).
2. You should fill out the front of this form, indicating which core courses you have completed and which you still need to take. If possible, indicate when you hope to fulfill outstanding requirements.
3. You must find a professor who will serve as your **faculty mentor**. Faculty mentors must be selected from the list of field committee members for the major, which are listed on the back of the information sheet for the major (available in the Dean's Office). There are no exceptions to this rule. You may already know a professor on the field committee with whom you would like to work closely during the next two years. If you do not, you might want to approach a professor responsible for teaching a class you plan to take as part of your major. The curricular dean responsible for your major can also help you identify faculty mentors with scholarly interests similar to your own. You should arrange a meeting with the professor you would like to be your mentor, and bring your completed worksheet and the major declaration form to the meeting. **Your faculty mentor must read your essay and sign both the essay and your major declaration form before you turn it in to the Dean's Office at your sophomore review.** Please note that your mentor may ask you to revise your essay before he or she signs it.
4. Once your major declaration form and essay are complete and signed by you and your mentor, you must make an appointment for a **sophomore review** with the dean responsible for your major. The purpose of the sophomore review is to assess your progress toward graduation and make you aware of remaining requirements and opportunities. During the meeting, the dean will review your major declaration with you, and address any questions you may have. **Your major declaration is not complete until you have had a sophomore review in person - do not simply drop off this form in the Dean's office.**

For more information on choosing a major, please see the BSFS website at www.georgetown.edu/sfs/bsfs or consult your dean.